

REGULAR MEETING of the Burrillville Town Council held Wednesday, January 25, 2012 at 7:00 P.M. in the Town Council Chambers, 105 Harrisville Main Street, Harrisville for and within the Town of Burrillville.

PRESENT: Council President Nancy F. Binns, Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson

MEMBERS ABSENT: Council President Binns noted that Councilor David J. Place had asked to be excused

1. Council President Nancy F. Binns led those present in pledging allegiance to the flag.

2. VOTED to continue to a future meeting the question of accepting the minutes of the regular meeting held January 11, 2012.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

3. Public Comment

Linda Kenly, Rustic Acres Drive, Chepachet, commented on the work of Officer Beauchemin in the schools.

4. General Good and Welfare of the Town of Burrillville

Councilor Margaret L. Dudley wished School Committee Member Peter Lambert a speedy recover.

Councilor Kevin D. Heitke commented on the website and announced a Valentine's Day craft workshop detailed on the bulletin board.

Councilor Stephen N. Rawson announced an ice fishing tournament to be sponsored by Between the Cracks.

Councilor Edward J. Blanchard commended participants in a hockey tournament held in recognition of seventy five years of Burrillville hockey.

5. Petitions: None

6. Special Business: None

Public Hearings:

12-010 Relative to proposed amendments to the Revised General

Ordinances of the Town of Burrillville, Chapter 2, Administration, Sec. 2-112. – Capital project program.

NOTES: Notice of the Public Hearing was duly advertised in the Legal Section of the Woonsocket Call on January 18, 2012.

A. Comments/Input/Recommendations by the Administration

Michael C. Wood, Town Manager, reviewed the history of the capital project program ordinance and discussed the proposed changes which would establish an annual appropriation of \$400,000 for the program. Councilor Margaret L. Dudley noted that the proposal spells out the procedure for carryover of capital project program funds.

B. The hearing of all interested parties in regard to proposed amendments. Note: Persons who wish to address the Town Council shall state their name and address.

(1) Proponents: None

(2) Opponents: None

C. VOTED to close the public hearing.

Motion by Councilor Wallace F. Lees. Seconded by Councilor

Margaret L. Dudley. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

D. Town Council Members Comments/Input/Deliberation

There was discussion of the purpose and necessity of making the proposed changes.

E. VOTED to adopt amendments to the Revised General Ordinances of the Town of Burrillville, Chapter 2, Administration, Sec. 2-112. – Capital project program, as follows:

The Town Council of the Town of Burrillville hereby ordains as follows:

Sec. 2-112. - Capital project program.

(a) Classification of capital projects.

(1) Major capital project. Any expenditure by a town department, board, committee, agency, or commission, etc., estimated to cost in excess of \$450,000 and/or requiring the issuance of debt obligations with a maturity in excess of five years is a major capital project. Such projects should have a life expectancy of at least ten years.

(2) Capital project. Any expenditure that is estimated to cost less than \$450,000.00 and will have a useful life of at least five years is a capital project. These projects are to be funded from a capital project program budget. Items fitting within this category may be funded from multiple fiscal year appropriations.

(3) Capital outlay. Any expenditure that has an estimated value of \$5,000.00 or less and/or has a life expectancy of less than five years, or is a normally reoccurring expense, shall be considered a capital outlay expenditure and shall be funded as part of the operating budget of the various departments, etc.

(b) Funding of capital projects.

(1) As part of the operating budget, the town council shall appropriate: In fiscal year 2013 and thereafter a sum of approximately \$400,000 to fund capital projects as defined in subsection (a)(2) of this section. This amount shall be allocated between the municipal budget and the school department budget. The council may appropriate additional funds for any classification of capital project as it deems necessary.

(2) The town council may adopt a major capital project budget as part of the capital project program. A major capital project budget shall list projects, as defined in subsection (a)(1) of this section to be funded. This budget shall set forth the manner of funding and, if necessary, the process of securing voter approval.

(c) Capital project program (budget). Not later than January 15th of each year, each town department, agency, board or commission shall prepare and submit to the budget board in a format prescribed by the town manager, a five-year capital project program. This capital project program shall be divided into two sections. One section shall list and detail capital projects as defined in subsection (a)(2) of this section. The other section shall list major capital projects as defined in subsection (a)(1) of this section. This program shall include:

(1) A clear general summary of its contents;

(2) A listing of all classifications of capital projects, etc., (excluding capital outlays) which are proposed to be undertaken during the five fiscal years next ensuing with appropriate supporting information as to the necessity for each project;

(3) Cost estimates, method and source of funding and recommended time schedules for each project;

(4) The estimated annual cost of operating and maintaining the item to be acquired and/or the project to be constructed (if applicable)

(d) Budget board. The budget board shall review the various proposed capital project programs and conduct public hearings as may be necessary to provide opportunity for all department heads, town officials and agencies submitting requests to appear to explain and justify their requests. It may amend or modify these programs. It

shall submit the requests together with its recommended capital project program in the form of a budget to the town manager with a copy to the town council not later than the first Monday in March. The budget board shall have no authority to change any item in the school department request except the overall total amount.

(e) Town manager. The town manager shall forthwith review the capital project program recommended by the budget board and may amend or modify that program. The town manager shall submit his comments and recommendations to the town council in the form of a budget. The manager's budget shall show the original requests from the town departments, etc., the actions of the budget board and the manager's amendments thereto. The town manager shall have no authority to change any item in the school department request except the overall total amount.

(f) Public hearing. Upon receipt of the proposed capital project program from the town manager, and the manager's recommendations thereon, the council shall schedule at least one public hearing on the proposed capital project program. Prior to any public hearing, a notice containing a general summary of the proposed capital project program shall be published in a newspaper having general circulation in the town. The notice shall state the date, time and place of the public hearing and the location where copies of the proposed capital project program can be obtained.

(g) Town council to modify, amend, adopt. The council, after the public hearing, may modify or amend the manager's and/or the school department's capital project program and shall, by resolution, adopt the capital project program on or before April 15. The manager shall incorporate into his budget for the subsequent year, the first year of the capital project program as adopted by the council, and shall revise the remainder of the five-year capital project program in accordance with the actions of the council.

(h) After adoption of the capital budget, funds may be obligated for capital purchases and projects that have been approved by the council, but related expenditures are not authorized until the funds are deemed to be available by the Town Manager or Finance Director.

(i) Appropriations. The council may appropriate monies, as it deems necessary into special funds designated for capital projects. A simple majority vote of the council is required to deposit or withdraw monies from these funds.

(j) Carry-over. Funds that have been appropriated for capital purchases and projects that have been approved by the council but which have not been undertaken or which have been started but not completed shall carry forward to subsequent fiscal year(s) without being re-appropriated by the council.

(k) Rules, regulations, directives. The town manager or designee may

establish rules and regulations, protocols and issue directives as needed in order to present the capital project program and account for the funds (monies) appropriated for all capital project programs. The town manager shall have general oversight over all municipal department and agency capital appropriations.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Kevin D. Heitke. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

F. VOTED to adjourn the public hearing.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

Public Hearings

12-011 Relative to proposed amendments to the Revised General Ordinances of the Town of Burrillville, Chapter 30, Zoning, by adding Article V. Historic stone wall protection and preservation.

NOTES: Notice of the Public Hearing was duly advertised in the Legal Section of the Woonsocket Call on January 4, 11 and 18, 2012.

A. Comments/Input/Recommendations by the Administration

Michael C. Wood, Town Manager, noted that the Town Council had included an ordinance for historic stone wall protection and preservation on the Goals & Objectives for 2011-2012.

B. The hearing of all interested parties in regard to proposed amendments. Note: Persons who wish to address the Town Council shall state their name and address.

(1) Proponents:

Paul Roselli, 665 Maureen Circle, spoke in favor of an ordinance for the preservation and protection of historic stone walls. Mr. Roselli submitted recommended changes to the proposal on behalf of the Burrillville Land Trust. A copy of Mr. Roselli's recommendation is on file with the record of the meeting.

(2) Opponents:

Lawrence O'Brien, West Ironstone Road, spoke in opposition to the proposed ordinance. Mr. O'Brien was concerned about accidental

damages to stone walls, the proposed fines, intrusion on property and burden to landowners.

C. That the closure of the public hearing be now taken up

Timothy F. Kane, Town Solicitor, recommended that the public hearing be continued and the ordinance conveyed to the Planning Board for an opinion relative to consistency with the comprehensive plan.

VOTED to continue the public hearing to the second meeting of March.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Kevin D. Heitke. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

Unfinished Business:

11-231 VOTED to receive and file the correspondence from Edward Sanderson, Chairman, State Historic Preservation & Heritage Commission, regarding the placement of the Esten-Bowen House on the National Register of Historic Places.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

11-311 VOTED to open the correspondence from Councilor Edward J. Blanchard regarding an update of the Anti-Bullying Task Force.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Kevin D. Heitke. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

Discussion: Councilor Edward J. Blanchard distributed a task force report.

VOTED to receive and file.

Motion by Councilor Kevin D. Heitke. Seconded by Councilor Margaret L. Dudley. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy

F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

7. New Business:

12-012 VOTED to open the correspondence from Councilor Edward J. Blanchard regarding a School Resource Officer and/or interim measures; and the report of Colonel Bernard E. Gannon, Chief of Police.

Motion by Councilor Kevin D. Heitke. Seconded by Councilor Margaret L. Dudley. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

Discussion: There was discussion of which Rhode Island communities have school resource officers. Councilor Edward J. Blanchard distributed and commented on handouts from the 2011 Kids Count Data Book, Burrillville Middle School School-Wide Bullying Survey, Rhode Island 21st CCLC Grant Application, copies of correspondence from school personnel, the Anti Bullying Task Force report, the Burrillville Police Department job description of Juvenile Detective and an excerpt from a draft of a police collective

bargaining agreement. Copies of handouts are on file with the record of the meeting.

There was discussion of funding the position of resource officer, the type and frequency of behavioral problems in the schools, police staffing and the role of various officers, the effect of a police resource officer in schools, alternatives that provide a police presence in schools, police officers' work schedules and budget matters.

The Town Council was addressed by Joan Cote of the School Committee, Jamie Chandler Lackey of Grove Street, and Aaron Coutu of the School Committee, Burrillville School Teacher Eric Tupper, Burrillville Police Officer David Beauchemin and Doreen Nanni of Iron Mine Road.

MOTION that the Police Department adopts the school beat officer until the administration can find the \$79,000 to put a School Resource Officer in the schools.

Motion by Councilor Edward J. Blanchard. Seconded by Councilor Stephen N. Rawson.

Timothy F. Kane, Town Solicitor, suggested that the Town Council sets policy but should not take actions to manage departments.

AMENDED MOTION: to recommend that the Police Department

adopts the school beat officer until the administration can find the \$79,000 to put a School Resource Officer in the schools.

Amended motion by Councilor Edward J. Blanchard. Seconded by Councilor Stephen N. Rawson.

Michael C. Wood, Town Manager, recommended that the Police Department and the Superintendent of Schools discuss the recommended action to ensure that the proposal is acceptable. The matter was discussed. Mr. Wood said that the administration would proceed with the recommendation if possible if the Superintendent agreed on the course of action.

AMENDED MOTION: to recommend that the Police Department adopts the school beat officer until the administration can find the \$79,000 to put a School Resource Officer in the schools, with the consideration of the School Department.

Amended motion by Councilor Edward J. Blanchard. Seconded by Councilor Stephen N. Rawson. The motion carried. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Kevin D. Heitke and Stephen N. Rawson. Councilor Margaret L. Dudley voted in opposition. Councilor David J. Place was not present.

Note: There was a recess at 8:45 P.M.

VOTED have the Council President address a letter to the Chair of the School Committee inviting a joint workshop of the School Committee and Council to discuss bullying issues and funding of resource officer issues.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-013 VOTED to declare surplus certain equipment, as listed.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-014 VOTED to open the correspondence from Cheri R. Hall, Director of Parks & Recreation, regarding Spring Lake Beach “The Beach Shoppe”.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

Discussion: Michael C. Wood, Town Manager, explained the recommendation to open a small store at Spring Lake Beach, commented on the alternative suggestion that to lease the space to a vendor, and supported the plan on a trial basis. Costs and tax status were reviewed .

VOTED to accept the proposal.

Motion by Councilor Edward J. Blanchard. Seconded by Councilor Stephen N. Rawson. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-015 VOTED to appoint William Guertin as Tree Warden for the Town of Burrillville.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor

Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-016 VOTED to refer to the Screening Subcommittee the application from Charlotte Gabrielson for reappointment as an alternate member of the Personnel Board.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-017 VOTED to approve Council President Nancy F. Binns' reappointment of Royal Laurent to the Redevelopment Agency.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-018 VOTED to refer to the Screening Subcommittee the resignation of Carson Orellana as alternate member of the Budget Board.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Margaret L. Dudley. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-019 First Reading and scheduling of a public hearing of the proposed revisions to the general ordinances, Town of Burrillville, RI, 2004, Chapter Two entitled Administration, by adding Article VII. Procedure for Ratification of Collective Bargaining Agreements.

VOTED to schedule at the call of the chair.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-020 First Reading and scheduling of a public hearing of the

proposed revisions to the general ordinances, Town of Burrillville, RI, 2004, Chapter 14 entitled Fire Prevention and protection, Sec. 14-1. – Open fires.

VOTED to schedule at the call of the chair.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The motion carried. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley and Kevin D. Heitke. Councilor Stephen N. Rawson voted in opposition. Councilor David J. Place was not present.

12-021 First Reading and scheduling of a public hearing of the proposed revisions to the general ordinances, Town of Burrillville, RI, 2004, Chapter 26, Traffic and Vehicles, Article I – In General, Sec 26-3 Speed limits, by changing the speed limit on portions of Douglas Pike from 25 mph to 35 mph.

VOTED to schedule at the call of the chair.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson.

Councilor David J. Place was not present.

8. Town Clerk/Communication:

12-022 VOTED to receive and file the OPEB (Other Post Employment Benefits) report, as requested by John P. Mainville, Finance Director.

Motion by Councilor Wallace F. Lees.

Discussion: Councilor Margaret L. Dudley commented that she had sent questions about the report to the administration prior to the meeting. It was noted that a response had been sent and Councilor Dudley was provided with a copy of the response.

Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

12-023 VOTED to receive and file the resolution of the Gloucester Town Council requesting support of their resolution 2012-1 relative to regional school budgetary procedures.

Motion by Councilor Stephen N. Rawson. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members

present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

9. VOTED that reports #1 – 23 be received:

- 1. Town Treasurer: Reports of October, November and December 2011**
- 2. Burrillville Sewer Commission: Meeting of November 8, 2011 and reports of November 2011**
- 3. Tax Collector: Report of December 2011**
- 4. Department of Public Works: Reports of November and December 2011**
- 5. Chief of Police: Reports of November and December 2011**
- 6. Office of Building Official: Report of December 2011**
- 7. Animal Control Officer: Reports of November and December 2011**
- 8. Parks and Recreation Department: Report of December 2011**
- 9. Burrillville Extended Care: Reports of November and December 2011**
- 10. Emergency Management Agency: Report of January 17, 2012**
- 11. Information Systems Department: Report of January 2012**
- 12. Burrillville Housing Authority: Meetings of November 15 and December 14, 2011**
- 13. Zoning Board of Review: No report**
- 14. Planning Board/Town Planner: Meetings of November 7 and**

December 5, 2011

15. Burrillville Conservation Commission: No report

16. Ordinance Subcommittee: Meeting of November 10, 2011

17. Redevelopment Agency: No report

18. B-PAC: No report

19. Personnel Board: Meetings of November 8 and December 20, 2011

20. Screening Subcommittee: Meetings of October 6 and November 3, 2011

21. Budget Board: No report

22. Burrillville School Committee: Meeting of November 8, 2011

23. Rubbish & Recycling Committee: No Report

Motion by Councilor Wallace F. Lees. Seconded by Councilor Stephen N. Rawson. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

10. Additional New Business:

12-024 VOTED to grant the request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meeting Law [§42-46-5 (a)(2)] relative to discussion and action related to the collective bargaining agreement between the Town of Burrillville and the Fraternal Order of Police (FOP Lodge 27)

Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

There was a recess before executive session.

The Town Council returned to open session at 9:14 P.M.

VOTED to seal the minutes of executive session, noting that no votes had been taken.

Motion by Councilor Margaret L. Dudley. Seconded by Councilor Wallace F. Lees. The vote was unanimous by the six members present. Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

11. VOTED to adjourn at 9:14 P.M.

Motion by Councilor Wallace F. Lees. Seconded by Councilor Edward J. Blanchard. The vote was unanimous by the six members present.

Voting in favor of the motion were Council President Nancy F. Binns and Councilors Wallace F. Lees, Edward J. Blanchard, Margaret L. Dudley, Kevin D. Heitke and Stephen N. Rawson. Councilor David J. Place was not present.

The meeting was recorded.

Louise R. Phaneuf, Town Clerk